



25th, November 2020, 6:00PM-8:00PM

MISC Executive Council Meeting Agenda

1. Call to Order
2. Roll Call

Name/Position	Present	Regrets	Absent
Katy Czajkowski (President)	x		
Drishti Thakkar (Executive Vice President)			
Eric Hanson (VP Operations, Faculty Council Representative)	x		
Will Power (VP Finance)	x		
Laura Viselli (VP Academic Affairs)	x		
Alexandra Wong (VP Communications)	x		
Jessica Peng (Social Co-Chair)	x		
Veronica Rutherford (Social Co-Chair)	x		
Grace Chen (Upper Year Survey Committee Co-Chair)	x		
Lala Kumalasara Sondajaja (First Year Survey Committee Co-Chair)			
Michael Changhao Gao (Upper Year MH Committee Co-Chair)	x		
Natalie Somerset (First Year MH Committee Co-Chair)	x		
Savannah Li (Upper Year PD Committee Co-Chair)	x		
Julia Geisler (First Year PD Committee Co-Chair)	x		
Sara Fontes (MISC-MUSSA Liason)			x
Victoria Yang (Alumni Association Representative)	x		
Ariana Cuvin (First-Year Social Committee Representative)	x		
Running Zhang (Tech Fund Representative, Upper Year)			x
Xinyi Yu (Tech Fund Representative, Upper Year)			x
Usman Malik (Tech Fund Representative, First Year, Faculty Council Representative)	x		
Akshata Kularni (GSU Representative)	x		



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Wing Lam Tse (International Student Rep)	x		
Yuhui Wang (Faculty Council Representative)			x
Risa de Rege Braga (Faculty Council Representative)	x		
Nudrat Zehra (Faculty Council Representative)			x
Guests (Present)			
Adrian Petterson (Accessibility Interests Working Group)			

3. Land Acknowledgement:

Read by:

I (we) wish to acknowledge this land on which the University of Toronto operates. For thousands of years it has been the traditional land of the Huron-Wendat, the Seneca, and most recently, the Mississaugas of the Credit River. Today, this meeting place is still the home to many Indigenous people from across Turtle Island and we are grateful to have the opportunity to work on this land.

To acknowledge does not reconcile the suffering faced by these communities but we will continue to acknowledge the privilege we have to this land as we learn how to approach reconciliation with integrity.

4. BIRT the agenda for January 23rd, 2021 be adopted.

- 5. Motion by: Katy
- 6. Seconded by: Laura
- 7. **Carried**/Failed

8. BIRT the minutes from v be adopted.

- Motion by: Katy
- Seconded by: Alex
- Carried**/Failed

9. Previous Business

10. Executive Committee Reports

- a. President

Come to our student check in - it's a great social opportunity
 GSU is functional
 EVP has resigned, will be meeting with previous candidates if they are interested



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Friday films -

Elections - Will have a plan for next meeting on how that works out

- b. Vice President Academic Affairs
 - Stephanie Rose and Laura looked over a timeline on courses for Summer/Spring. Fill out survey on courses to give feedback. Remote classes in summer, Fall is potentially hybrid depending on the situation (vaccines, international student situations. etc) Reach out to faculty if you know/are struggling with academic support.
- c. Vice President Communications
 - Thank you to everyone about posting in MISC-y business. It helps a lot in terms of organizing student events.
 - Social Media campaign to get involved. Particularly focused on engaging with iSchool clubs especially during the time people are feeling isolated and needing to socialize.
- d. Vice President Finance
 - Updates on fiscal budget
Got questions about what working group/committee budget is, No group has hit close to hitting their limit. AIWG has received multiple grants. MISC and Faculty are coordinating on how to distribute their grants.
First trench of BIPOC grant went out in December. Additional \$4000 will be released in April. Total contribution with MISC and Faculty is \$16,000
 - Head grant, \$10,400 for this semester
 - Reimbursements - Receipts, Proof of Event, and other identifiable information for audit purposes
- e. Vice President Operations
 - Continuing projects from 2020 - website
 - Coordinated e-Commerce platform with website and provide next council with infrastructure to build out
 - Hoping to do student survey about website soon - will consult with Survey committee
 - Developing a best practices/manual to ensure continuity with projects
- f. Executive Vice-President
- g. **Motion:** BIRT the MISC General Council approve the Executive Reports as presented.
- h. Motion by: Savannah
- i. Seconded by: Grace



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j. **Carried**/Failed

11. Committee and Representative Reports

- a. MISC-MUSSA Liaison
 -
- b. Social Committee
 - No updates to report
- c. Survey Committee
 - Released Virtual iSchool Survey - categorized to pedagogy. Etc. Part time students survey - recruiting new members to do the end of the year survey and want to ask suggestions on what to include
 - Thinking of subscribing to SurveyMonkey for a more thorough data analysis. Still analyzing the cost benefit but may just release it as a recommendation
 - Gave gift cards for participants.
- d. Mental Health Committee
 - iTea event on Dec 10, successful event with lots of relaxing music and pet image sharing
 - Mental health in the workplace presentation - 30 mins long \$500 cost
- e. Professional Development Committee
 - Met with AskAlum co-chair at FIAA - explore options to collaborate
 - Exploring a podcast style interviews with alumni
 - Portfolio clinics with alum
 - conversation/resources shared on LinkedIn
 - Finished a list of resources for jobs, career exploration resources for MISC website
 - Job application workshop - mid feb, feb-mar - Podcast interviews with alumni, portfolio clinics
- f. Faculty Council
- g. Alumni Association Representative
 - January FIAA meeting took place on January 20th,
 - FIAA election in June
 - Social events committee - Peter Morville has been booked for an event
- h. Graduate Students' Union Representatives
 - Updates to be updated. Information not available at the moment



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- i. International Student Representatives
- j.
- k. Tech Fund Representatives
 - Spoke with Curtis Debi and Anna Oh - talking about possibility of purchasing new MacBook Pros
 - 6 13" MacBook @ \$18,733.14 - will need to be approved
 - Purchased a new Surface Pro 3 as a replacement but also expand with a Surface Pro 7
 - Approved funding for MUSSA end of term raffle. Mini Projector, Bluetooth, Best Buy gift card
 - Xinyi Yu resigned from Tech Fund, left secretary position vacant - will consult on whether we need to elect a new representative
 - Carry over in the budget \$158747.59. Actual carry over \$141732.59
 - Question about Computer Loan period. Is it possible to extend the loan period especially because of the current situation. - no power, because its under the overview of iSchool. Faculty may grant leniency if they contact Faculty directly.

BIRT the Tech Fund will spend \$18,733.14 to purchase the new 13-inch MacBooks described above for the Inforum.

Motion by: Usman

Seconded by: Katy

Carried/Failed

BIRT that the Tech Fund will spend \$6,502.02 to purchase new Microsoft Surface 7's described above.

Motion by: Usman

Seconded by: Katy

Carried/Failed

Motion: BIRT the MISC General Council approve the Committee and Representative Reports as presented.

Motion by: Katy

Seconded by: Usman

Carried/Failed

12. Working Group Reports

- a. Accessibility Interests Working Group
 - GOT a few grants in partnership with DWG and other groups.



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Running a reprise of professor workshops for professors, how to be accessible and teach accessibility well.

Roundtables with Faculty with the aims of goals of inclusion are aligned with Students and Faculty

Collaboration with CS on a hackathon

Office Hours - Mon & Thursday

b. Class of 2020 Continuity Working Group

c.

d. Diversity Working Group

Not much to say beyond what's in this report. This month's events are going well, we had great attendance at our event yesterday. Big shout outs to Adrian for their team's graphics, arranging a captioner and of course, for \$\$; Alex for promoting, and Will for help with finances! :)

One note- we will have a permanent person in place as the lead for this group by the time the next meeting roles around. (!) Katy, I'll connect you to that person when that's confirmed, and folks can look for a new face at the next meeting! :)

e. Part-Time Students' Working Group

f. **Motion:** BIRT the MISC General Council approve the Working Group Reports as presented.

Motion by: Katy

Seconded by: Grace

Carried/Failed

13. Other business

- Discussion: Film Evet

First friday every month about different topics relevant to our faculty and concentrations. Maybe also MISC only events for all the committee/working group and reps to connect

14. BIRT the meeting be adjourned

Motion by: Katy

Seconded by: Alex

Carried/Failed



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