



## AGENDA of the January 2020 General Council Meeting

Claude T. Bissell Building, BL520  
21 January, 2020 | 5:00-7:00 PM

- 1. Call to Order**
- 2. Roll Call**
- 3. Land Acknowledgement**
- 4. Approval of Agenda<sup>1</sup>**
- 5. Approval of December 2019 MISC General Council Meeting Minutes<sup>2</sup>**
- 6. Old Business (none)**
- 7. Executive Reports**
  - 7.1. Report of the President
  - 7.2. Report of the EVP
  - 7.3. Report of the VP-Operations
  - 7.4. Report of the VP-Finance
  - 7.5. Report of the VP-Academic Affairs
  - 7.6. Report of the VP-Communications
  - 7.7. Motion to approve Executive Reports<sup>3</sup>
- 8. Committee & Representative Reports**
  - 8.1. MISC-MUSSA Liaison
  - 8.2. Social Committee
  - 8.3. Survey Committee
  - 8.4. Mental Health Committee

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<sup>1</sup> **4.) MOTION:** BIRT that the MISC General Council approve the agenda as presented.

<sup>2</sup> **5.) MOTION:** BIRT that the MISC General Council approve the December 2019 MISC General Council meeting minutes as presented.

<sup>3</sup> **7.7.) MOTION:** BIRT the MISC General Council approve the Executive reports as presented.

- 8.5. Professional Development Committee
- 8.6. Faculty Council
- 8.7. Alumni Association Representative
- 8.8. Graduate Students' Union Representatives
- 8.9. Tech Fund Representatives
- 8.10. Inforum Users' Advisory Committee
- 8.11. Motion to approve Committee & Representative Reports<sup>4</sup>

**9. Working Groups**

- 9.1. Accessibility Interests Working Group
- 9.2. Diversity Working Group
- 9.3. Part-Time Students' Working Group
- 9.4. Motion to approve Working Group Reports<sup>5</sup>

**10. New Business**

**11. Other Discussion/Questions**

**12. Announcements**

**13. Adjournment**

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<sup>4</sup> **8.11) MOTION:** BIRT the MISC General Council approve the Committee & Representative reports as presented.

<sup>5</sup> **9.4) MOTION:** BIRT the MISC General Council approve the Working Group reports as presented.

### **3. Land Acknowledgement**

We wish to acknowledge that we are on the traditional territory of many nations including the Mississaugas of the Credit, the Anishnabeg, the Chippewa, the Haudenosaunee and the Wendat peoples and is now home to many diverse First Nations, Inuit and Métis peoples. We also acknowledge that Toronto is covered by Treaty 13 signed with the Mississaugas of the Credit, and the Williams Treaties signed with multiple Mississaugas and Chippewa bands.



# January 2020 MISC General Council Meeting Minutes

Claude T. Bissell Building, BL 520  
21 January 2020 | 5:00-7:00

## Roll Call

| Name/Position  | Present | Regrets | Absent |
|--|---------|---------|--------|
| <b>Patty Facy</b> (President)                                    | x       |         |        |
| <b>Katy Czajkowski</b> (Executive Vice President)                | x       |         |        |
| <b>McKinzey Manes</b> (VP Operations)                            | x       |         |        |
| <b>Jason Batten-Carew</b> (VP Finance)                           | x       |         |        |
| <b>Nicholas Lindsay Lewis</b> (VP Academic Affairs)              | x       |         |        |
| <b>Gaurav Bamezai</b> (VP Communications)                        |         | x       |        |
| <b>Abigael Krueger</b> (Social Co-Chair)                         |         | x       |        |
| <b>Laura Windhorst</b> (Social Co-Chair)                         |         |         | x      |
| <b>Sharon Lam</b> (Upper Year Survey Committee Co-Chair)         | x       |         |        |
| <b>Grace Chen</b> (First Year Survey Committee Co-Chair)         | x       |         |        |
| <b>Val Masters</b> (Upper Year MH Committee Co-Chair)            | x       |         |        |
| <b>Lena Zhao</b> (First Year MH Committee Co-Chair)              | x       |         |        |
| <b>Akram Wahdan</b> (Upper Year PD Co-Chair)                     |         |         | x      |
| <b>Savannah Li</b> (First Year PD Co-Chair)                      | x       |         |        |
| <b>Sydney Stype</b> (MISC-MUSSA Liaison)                         | x       |         |        |
| <b>Cher-Ann Chai</b> (Alumni Association Representative)         | x       |         |        |
| <b>Jessica Peng</b> (First Year Social Committee Representative) | x       |         |        |
| <b>Maya Pasternak</b> (Tech Fund Representative, Upper Year)     |         |         | x      |
| <b>Vipasha Shaikh</b> (Tech Fund Representative, Upper Year)     | x       |         |        |
| <b>Emily Waknine</b> (Tech Fund Representative, First Year)      |         |         | x      |
| <b>Robyn Forman</b> (GSU Representative)                         |         |         | x      |
| <b>Lily Clarke</b> (Faculty Council Representative)              | x       |         |        |

|   |          |          |          |
|---|----------|----------|----------|
| <b>Wing Lam Tse</b> (Faculty Council Representative)    |          |          | <b>x</b> |
| <b>Eric Hanson</b> (Faculty Council Representative)     | <b>x</b> |          |          |
| <b>Jillie Reimer</b> (Faculty Council Representative)   |          |          | <b>x</b> |
| <b>Kaitlyn Simpson</b> (Faculty Council Representative) |          |          | <b>x</b> |
| <b>Victoria Yang</b> (Faculty Council Representative)   |          | <b>x</b> |          |
| <b>Guests (Present):</b>                                |          |          |          |

## Agenda/Minutes

### 1. Call to Order

*Meeting comes to order at 5:07 PM.*

### 2. Roll call (see page 1)

### 3. Land Acknowledgement by Vipasha.

### 4. Approval of Agenda

**MOTION:** BIRT the MISC General Council approve the agenda as presented.

MOVED: Cher-Ann                      SECONDED: Jessica

**CARRIED/FAILED**

### 5. Approval of December 2019 MISC General Council Meeting Minutes

**MOTION:** BIRT the MISC General Council approve the December 2019 MISC General Council meeting minutes as presented.

MOVED: Katy                      SECONDED: Eric

**CARRIED/FAILED**

### 6. Old Business (none)

President presented Inforum librarians with gifts from MISC on the Inforum's last day as a library.

### 7. Executive Reports

#### 7.1. Report of the President (attached)

#### 7.2. Report of the EVP (none)

#### 7.3. Report of the VP-Operations (none)

#### 7.4. Report of the VP-Finance (attached)

#### 7.5. Report of VP-Academic Affairs (attached)

Also speaking to students about initiatives they are interested in starting.

#### 7.6. Report of the VP-Communications

**7.7. MOTION:** BIRT that the MISC General Council approve the Executive reports as presented.

MOVED: Sydney                      SECONDED: Grace

**CARRIED/FAILED**

**8. Committee & Representative Reports**

**8.1 MISC-MUSSA Liaison**

Potential forthcoming meme battle between #miscymemes and MUSSA memes.

**8.2 Social Committee (attached)**

**8.3 Survey Committee (attached)**

Discussion of survey results, specifically one notable comment of concern. Students seem generally unaware of MISC activities and capabilities. And that some students may not be aware of which parts of the iSchool are even provided by MISC. Suggestions for more robust MISC PR: updating MISC calendar on fifth floor (problem is that calendar is sometimes updated during the month).

**8.4 Mental Health Committee (attached)**

**8.5 Professional Development Committee (attached)**

**8.6 Faculty Council Representatives (none)**

**8.7 Alumni Association Representative (attached)**

**8.8 Graduate Students' Union Representatives**

GSU is currently shaping a survey that is meant to help with shaping the mental health needs of graduate students.

**8.9 Tech Fund Representatives (attached)**

Discussion: referring to Tech Fund as "MISC-MUSSA Tech Fund" moving forward to help raise awareness as well

**8.10 Inforum Users' Advisory Committee**

No word on when the next meeting will be.

**8.11 MOTION:** BIRT the MISC General Council approve the committee and representative reports as presented. Updated stickers suggested.

MOVED: Sydney      SECONDED: Cher-Ann

**CARRIED/FAILED**

**9. Working Groups**

**9.1. Accessibility Interests Working Group**

Wrote a letter for professors, faculty and staff with a list of suggestions on how to increase accessibility in Faculty of Information. Have speakers lined up for semester, planning on spreading them out about once a month. Just submitted Hart House Good Ideas Grant to put on a conference, jointly organized with Mental Health Committee. Meeting with Olivier about accessibility in the TEAL Lab.

**9.2. Diversity Working Group**

Has been looking into whether the Faculty can supplement diversity scholarships that are offered by the University. Will host reading groups throughout semester, but will also look at the internal workings of the faculty.

**9.3. Part-Time Students' Working Group**

Events forthcoming.

**9.4. MOTION:** BIRT the MISC General Council approve the Working Group Reports as presented.

MOVED: Val                      SECONDED: Grace

**CARRIED/FAILED**

**10. New Business**

- TEAL Lab: Olivier is open to allowing student access to the lab (similar to student access to other classrooms), but the concern is that the equipment in the room is so expensive. Other option is expanding access to UX lab in basement to all students (not just those enrolled in core-UX class). Issue is that currently supplies in the room come out of Olivier's budget, so opening access to all students would require rallying support from administration to change funding structure for UX lab supplies.

**11. Other Discussion/Questions**

- Further discussion about Inforum changes. Meeting with Student Services is now generally inconvenient or awkward - mainly due to the offices being located in the back office.
- Grades: some students reported incorrect grades in INF2170, as well as grade discrepancies

**12. Announcements**

**13. Adjournment**



**MOTION:** Be it resolved that the meeting be adjourned.

MOVED: Katy                      SECONDED: Sydney

**CARRIED/FAILED**

*The meeting is adjourned at 6:25 PM.*

# President's Report

## December 2019 MISC General Council Meeting

### Quick Updates

- Presented outgoing Inforum staff with INFORUM mugs on their last day in December. Everyone was very appreciative--thank you Jillie & Victoria for gift suggestions.
- Recently announced that all students will be charged all ancillary fees for Winter 2020. Any students who opted out of Fall 2019 fees will be charged alongside Winter 2020 fees.
- Plans for Bissell building renovation going forward with floors 1-3.
- There are also plans to replace group pods in the Inforum with something more ergonomically friendly and functional
- Faculty of Information will be completing a self-study over the next 8 months. Part of this will involve focus groups with students in all concentrations taking place in February. More details to come from Faculty of Information directly.

### Student lounge revitalization project update

The Dean offered to match the funding used from the Tech Fund to revamp the lounge. Great news as this additional funding can be used to buy furniture and other items that would not fall under the scope of the Tech Fund.

Current progress:

- ~~Mid-late December: purge unwanted or broken materials, tidy up space, assess which items are worth keeping in the space~~
- Early-mid January: source new appliances and materials, submit requests to Tech Fund
- Late January/early February: install new appliances and materials

### Merchandise

Ran polls on Instagram with options. Popular items we will get are grey and navy crewneck sweaters, tote-bags, toques, and sticker packs.

### MISC International Student Representatives

Will be sending out a MISC survey targeting international MI students soon. I have a meeting scheduled this week with Nadia Caidi (Director of International Experience).

### Graduation Awards

At the last Awards Committee meeting this month we discussed the possibility of creating new convocation awards for all concentrations. The long term goal would be for these to have monetary values like other LIS/ARM awards; a short term solution would be for awards to be a certificate so that students can list it on resumes, applications etc.

## **MISC AGM & Town Hall**

Date/location: Thursday March 5, 4:15-5:45pm, BL 507. Tentative schedule:

- Short presentation (~10 minutes) recapping on what MISC has done so far during 2019-20 (events, financials, etc), services we offer, and upcoming events / activities. Would include brief updates from all council members e.g. what's going on at FIAA, faculty council, DWG, Social, etc) consolidated into one presentation
- Constitution vote on changes to MISC positions as of May 1 2020, if required (5-10 minutes).
- Updates from Student Services (5-10 minutes)
- Presentation from Dean/Student services on the plans to renovate Bissell (30 minutes)
- Open question/comment period (~30 minutes)

## **Hart House Farm Trip**

- February 20-21 (Thursday-Friday). Departure by bus at Bissell building at 10:30am on February 20, return around 1:30pm at Bissell on February 21.
- 40 spots available, 18 people signed up so far
- Regular tickets are \$40, volunteer tickets \$20
- Projected total trip cost: \$1200 (\$1000 cheaper than last year's trip)

| Category                       | Item                 | Budget       | Currently Spent |
|--------------------------------|----------------------|--------------|-----------------|
| <b>General</b>                 |                      |              |                 |
|                                | Meeting Food         | \$ 1,000.00  | \$ 789.89       |
|                                | Bank Fees            | \$ 96.00     | \$ 74.69        |
|                                | Audit Fee            | \$ -         | \$ -            |
|                                | Office Supplies      | \$ 300.00    | \$ 283.71       |
|                                | Contingency (5-10%)  | \$ 1,250.00  | \$ -            |
|                                | Projects             | \$ 2,000.00  | \$ 2,211.40     |
|                                | Awards & Recognition | \$ 100.00    | \$ 181.51       |
|                                |                      |              |                 |
| <b>Social Committee</b>        |                      | \$ 9,000.00  | \$ 3,032.74     |
| <b>Prof. Dev. Committee</b>    |                      | \$ 2,000.00  | \$ -            |
| <b>Survey Commitee</b>         |                      | \$ 300.00    | \$ 90.00        |
| <b>Mental Health Committee</b> |                      | \$ 1,000.00  | \$ 78.67        |
| <b>SSI Funding</b>             |                      | \$ 6,000.00  | \$ 349.49       |
| <b>Working Groups</b>          |                      |              |                 |
|                                | Accessibility        | \$ 600.00    | \$ 32.97        |
|                                | Diversity            | \$ 600.00    | \$ 89.28        |
|                                | PT Students          | \$ 600.00    | \$ -            |
|                                |                      |              |                 |
| <b>Total:</b>                  |                      | \$ 24,846.00 | \$ 7,214.35     |
| <b>Remaining:</b>              |                      | \$ 154.00    |                 |
|                                |                      |              |                 |
| Last Updated: Jan 21, 2020     |                      |              |                 |

## **VP Academic Affairs Report**

### **Jan 2020 MISC General Report**



#### **Key Meetings:**

- January 10<sup>th</sup>, Committee on Standing, (Chair Dan Ryan)

#### **Committee on Standing:**

- Approved late-withdrawal, course extensions requests.

# Social Chairs January 2020 Report

Jan 14th, 2019

Abbey & Laura & Jessica

This month we:

- will put on 2 events (Coffee House, Pub Night).
- We started planning potentially 4 events in February.

To do next month:

- Determine the name and *potential* theme for formal. We will do an in-person survey with students to get feedback.
- Set up meeting with Hart House to finalize the catering menu etc.

## Breakdown of Events:

### Coffee House/Open Mic

Jan 17, Grad Loft

*Do you have a hidden talent? This is your time to shine! Join us at the GSU pub loft (2nd floor) for a good time of music, poetry, and artistic performances. Come to recharge for another school semester, showcase your amazing talent, and cheer for a friend! If you're stuck with inspiration on the day of, the floor is open! Doors open at 5:30 PM, performances start at 6 PM.*

**Number of students attended:** 20

**Food served:** \$117.90 Pizza

PA: \$44.07

PA transport (uber): \$21.65

**Number of volunteers:** 0

**Total cost:** \$183.62

### Pub Night - Jan 22 @ Ein-Stein Bierhalle on College

JOIN US TOMORROW! We will be hosting a pub night once a month at a different location. This month it is at Ein-Stein's. Popular among UofT students, Einstein has a number of local brews on tap (including their very own Einstein Lager and Stout) as well as pub staples like wings, burgers and sandwiches. It also has foosball, pinball and pool. The event is from 8 pm -late. Tell your friends and classmates, we hope to see you there!

**Number of RSVPs:** 16 (as of Jan 14)

**Total cost:** \$0

# Survey Committee Co-Chairs' Report

## January 2020 MISC General Council Meeting

### December Work Items (Major)

- **iSchool Student Fun Facts Survey**
  - Duration: November 25 - December 16 (3 weeks)
  - 102 responses
  - Survey results given to Student Services/Lindsay Jackowetz
- **MISC Social Committee Survey**
  - Duration: December 2 - January 10 (40 days)
  - 31 responses
  - Survey results given to MISC Social Committee
- **MISC General Feedback**
  - 8 responses
  - Compliments
    - Emails/newsletters and socials are appreciated!
  - Criticisms
    - More socials and food at events
    - Not much visible support from MISC
  - Other

■ YALL ARE GREAT!

### January Work Items (Major)

- **Part-Time Working Group Survey**
  - Duration: TBD
  - Survey results to be given to MISC Part-Time Working Group
- **Professional Development Survey**
  - Duration: January 20 - January 28 (9 days)
  - Survey results to be given to MISC Professional Development Committee

### Other Work Items (Minor)

- Contacted winners for prizes/gift cards (5 for Fun Facts, 3 for Social Committee)
  - "Fun Facts" prizes from Student Services

### General Announcements

- **MISC's annual student experience survey** will be sent out in late February/early March and run for 2-3 weeks, so if you have survey needs in the remainder of the year, please plan not to have it released during this time. Thanks!

## Budget

| Past Items               | Cost         | Notes  |
|--------------------------|--------------|--|
| Inforum                  | \$50         | Five \$10 Starbucks gift cards                       |
| Accessibility            | \$15         | Three \$5 Starbucks gift cards                       |
| Student Lounge           | \$15         | Three \$5 Starbucks gift cards                       |
| iSchool Fun Facts        | \$0          | Funded by Student Services                           |
| Yoga                     | \$10         | Two \$10 Starbucks gift cards                        |
| Social Committee         | \$15         | Three \$5 Starbucks gift cards                       |
| <b>Running Total</b>     | <b>\$105</b> |  |
| Planned Items            | Cost         | Notes  |
| Part-time Students       | \$15         | Three \$5 Starbucks gift cards                       |
| Professional Development | \$15         | Three \$5 Starbucks gift cards                       |
| Annual Experience        | \$80         | Five \$10 Starbucks gift cards,<br>iSchool/MISC gear |
| Final Survey Raffle      | \$50         | Gift cards, iSchool/MISC gear                        |
| <b>Planned Total</b>     | <b>\$160</b> |  |
| <b>Projected Total</b>   | <b>\$265</b> | \$35 left from \$300 allotted budget                 |



# **Mental Health Committee (iStudents for Mental Health)**

## **January 2020 MISC Report**

Val Masters—Upper year co-chair

Lena Zhao—First year co-chair

Robyn Forman—Consultant

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### **2020 Schedule of Events**

#### **iMH Members Meeting**

Wednesday or Friday, 2nd or 3rd week in January (Doodle poll sent out)

Location TBD

#### **iShare #1: Communication Strategies for Group Work**

February 13, 12-1pm

BL 728

Group work is a significant part of life here at the iSchool, and learning to navigate its challenges is essential to success in university and beyond. The Graduate Conflict Resolution Centre will facilitate this session of iShare, with the aim of building helpful strategies to ensure positive and productive work. Any iSchool community members are welcome to attend, but this session is geared towards students.

#### **iColour**

February 27, 4-6pm

BL 520 or Inforum

Colour is an integral part of our mental perceptions and experiences in the world. iColour is a drop-in colouring and painting workshop that provides a mindful space for iSchool students to meditate, destress, and explore the mind with colours. Art supplies provided. Any iSchool community members are welcome to attend.

#### **iShare #2: Mental Health at the iSchool: Barriers & Resources**

March 5, 12-1pm

BL 728

This iShare session is for all iSchool students, faculty, and staff. It will be facilitated by Lena Zhao and Val Masters, co-chairs of iStudents for Mental Health. The aim is to open up the conversation around mental health and identify barriers to mental health and wellness for different segments of the community (e.g. part-time students, commuters, international, LGBTQ+, BIPOC, and more).

#### **iShare #3: Mental Health in the Workplace**

March 26, 12-1pm

BL 307 (Former Interaction and Usability Lab)

The final iShare session of the semester is intended to open up conversations around mental health beyond graduate school. This session will be most useful for second-year students and

others entering the workforce, but would greatly benefit from the input of students, faculty, and staff with experience navigating this issue.

\*We have a meeting on Tuesday, January 21st with Liam O'Leary, (Graduate Programming Coordinator at the School of Graduate Studies) to discuss facilitation of this event.

We are working with Lindsay Jackowetz, iSchool Assistant Registrar to promote these events on all channels: posters, iSchool LCD screens, Student Services newsletter, iSchool website events page, and the inforum instagram. iMH will promote via email list, iMH facebook, and iMH website.

Event still in development:

Ryan Dowd Mental Health/Homelessness Webinar Workshop

- Meeting with Daisy on Friday, January 24th to coordinate logistics
- Secured funding from Fol
- iMH contributing \$400

Other actions:

- We touched base with the iSchool's embedded counselor, Tracey Doyle
  - She was not willing to facilitate an iShare due to her busy schedule
  - She confirmed she is on site at the iSchool 4 days a week for counseling sessions
  - We asked if she or other counselors would consider drop-in sessions (similar to what was done during finals, December 2019, but for midterms as well); she said she would bring this up with her manager
- We have compiled an updated list of counseling resources for iStudents which we will add to the iMH website
- Connected with Melissa Mertis, a museum studies student who wants to get seriously involved with iMH. She writes the mental health column for Musings.
- Posting on iMH Facebook page about relevant events and happenings for members
- Designing posters and preparing for all the events this semester!

# MISC Jan. 2020 Report - Professional Development Committee

Akram and Savannah

## **Employers Showcase**

PD Committee met Patty on January 14, 2020 to discuss the Employer Showcase

Below is information about the event:

- Date: March 10, 2020
- Time: 4:00 - 6:00 pm
- Location: 4th floor, Inforum Library

Below are remaining action items for the committee:

- Employers' list: Akram and Savannah will bring a list of employers to Julie and finalize the names to send out the invitation by the end of Jan
- Headshot: instead of having a booth on the day of the showcase, we are planning to set up multiple booths throughout the term for students to sign up to take LinkedIn headshots through Jan and Feb
- Volunteers on the day: pan to send out invitation in mid-Feb
- Promotion
- Catering

## **Workshops and Info Sessions**

- Akram is contacting his colleagues at PwC to schedule an info session; Savannah is planning to reach out to some employers in public sectors. We are trying to have one employer for students from different concentrations
- We organized resume and interview clinics in early December and hope to have a few more later this term

# MISC Jan. 2020 Report - Alumni Association Rep

FIAA met on December 11, 2019 (Inforum staff and librarians farewell party), and January 8, 2020. (I was unable to attend the latter.)

Dean Duff was the guest at January's meeting. Some highlights:

- Bissell renovations are going ahead: an architect will be hired by the end of the fiscal year (March/April). Renovations will involve the first 3 floors, building a front door, moving Student Services to the first floor, and building a staircase, new classrooms, and labs.
- Still in the early stages but there is a plan to create a new GLAM (galleries, libraries, archives, museums) incubator. This will be a place for faculty to conduct research with GLAM partners (e.g., partnering with a textile museum to investigate the use of VR in museums).

Upcoming FIAA events:

- OLA Super Conference Alumni Reception: January 30th from 6-8:30 PM
  - Also open to students!
  - Register/more info here:  
<https://ischool.utoronto.ca/event/alumni-reception-at-the-ola-super-conference-3/>
- Human Library: February 25th from 5-6:15 PM in the Inforum

Save the date: Patty and I are planning a Pecha Kucha night on March 10th (6:30-8 PM), to happen after the PD Employer Showcase. Theme will be transitioning from student to professional; goal is to have an alum from each concentration present about their experiences.



# Tech Fund Report

January 21, 2020 // Prepared for MISC

Vipasha Shaikh

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## Purchases for Student Bodies

- Nothing new so far for the upcoming year
- There was a delay in getting the MUSINGS camera ordered
- Delay in replacing Macbook Pro + Dell Latitude 7390 laptops
- Both are fixed

## Financial Support for Students

- iSkills Funding is the midst of being transferred (as a way to expand the number of workshops offered to students for the winter semester)

## Meeting Highlight

- TF Monthly Meeting
  - Preparing for referendum

## Timeframe and workflow established for 2019-2020 referendum

| Task  | Deadline           |
|---|--------------------|
| Initial Ideation Session (Internal)   | Mid-January        |
| Begin campaign for soliciting advertising referendum (work with TF Secretary – Emily Waknine) and soliciting student feedback (work with TF Events Coordinator – Savannah Sewell) | Early February     |
| Create a referendum statement for Tech Fund approval  | Late February 2020 |



|   |                  |
|---|------------------|
| Prepare final referendum statement for MISC and MUSSA approval  | Early March 2020 |
| Begin full advertising campaign for referendum (work with Emily Waknine and Savannah Sewell): posters, MISC/MUSSA emails, websites, student reps in-class announcements, etc. |                  |
| Coordinate with MISC for voting online  | Early March      |
| Review voting results and announce to Tech Fund and student body  | Late March 2020  |
| Send communique to student body with results  | Late March 2020? |
| Prepare referendum report for University Affairs Board  | April 2020       |
| Present referendum report / Be present  | April 29, 2020   |

### Updated Budget

|                           |                    |
|---------------------------|--------------------|
| <b>2019/2020 Budget</b>   | \$57,964.00        |
| <b>Amount Spent</b>       | \$9,426            |
| <b>Projected Spending</b> | \$9,073.00         |
| <b>Budget Remaining</b>   | <b>\$39,464.64</b> |

- Amount spent: on the door prizes, the MMSt funding, and regular software updates
  - \$6664.00 - MMSt Exhibition Projects Funding
  - The rest is a combination of door crusher prizes and regular software updates
- Projected Spending
  - Replacements
    - Macbook Pro: \$2498.47
    - Dell Latitude Pro: \$1773.57
  - iSkills Workshops



- Workshops TBC by Daisy: \$4125
- Camera for MUSINGS
  - \$500.00

## **DIVERSITY WORKING GROUP REPORTS TO MISC**

### **Report submitted for January 21, 2019 Meeting**

#### **EVENTS**

The MISC Diversity Working Group hosted a **working session** on **December 10, 2019**. All “official” active working group members were present, as well as an additional two iSchool students. The primary purpose was to discuss, plan and prioritize our initiatives for the upcoming term.

We will be hosting our second **JHI + DWG Reading Group** on **January 20, 2019**. We will be discussing Kellee E. Warren's "We Need These Bodies, But Not Their Knowledge: Black Women in the Archival Science Professions and Their Connection to the Archives of Enslaved Black Women in the French Antilles."

#### **OTHER INITIATIVES**

We have been in contact with various Faculty committees chairs and MI student reps (Awards, Masters Recruitment and Admissions, and Diversity & Inclusion) to advocate for a more active recruitment of BIPOC students into the ARM and LIS streams via dedicated scholarships. We are collecting material and evidence related to the Faculty of Information's commitment to the TRC's Calls to Action and diversity & inclusion, including but not limited to analyzing curriculum requirements and readings lists.

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### **November 30, 2019**

The MISC Diversity Working Group hosted the following events in October and November:

#### **BIPOC Social on October 16th, 2019**

The event was funded through the Student Initiative Fund for catering from the Regent Park Catering Collective. It provided an opportunity for people to get to know one another and discuss the current and future goals of the Diversity Working Group. Roughly 14 people were in attendance, including current students, recent graduates, and one external.

#### **JHI + DWG Reading Group on November 14th, 2019**

The DWG hosted its first reading group session in which Norda Majekodunmi's chapter "From Recruitment to Tenure: A Reflection on Race and Culture in a Canadian Academic Library" was discussed. This reading group is affiliated with an initiative coming out of UofT's Jackman Humanities Institute to encourage students of professional faculties to think



critically about their education and future profession. 8 people were in attendance, including current students, alumni, and a faculty member.

After a nomination and election period, the following have joined the working group:

- Social Media Coordinator & UXD Representative - Rida Idrees
  - Treasurer & HCDS Representative - Asel Kushkeyeva
  - CIPS Representative - Oy Lein Harrison
  - LIS Representative - Jamie Lee
  - Liaison with UTL Inclusion, Diversity and Equity Committee - Amal Hussien
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### **September 29, 2019**

The MISC Diversity Working Group (DWG) held its first event on September 16th, 2019. Co-sponsored by the Faculty of Information (administration: guest speaker costs and MISC: \$89.28 for catering) and the Toronto Area Archivists' Group (TAAG \$150 for catering), the event featured guest speaker Jarrett Drake in conversation with DWG member Tamara Rayan and TAAG member Katrina Cohen-Palacios and catering by NishDish. Excluding DWG members and speakers, 72 people (iSchool students, faculty members, and the general public) attended the event.

The group is actively recruiting members (social media coordinator, treasurer, and concentration reps) and will hold a nomination period from September 30 to October 16th.

The second event of the year is scheduled for October 16th, 2019, funded through the Student Initiative Fund. The BIPOC social gathering will be a chance for BIPOC students/professionals to get to know the aims of the group as well as to get to know each other. Short nomination speeches ahead of elections will also be held.

Respectfully submitted by Tomoko Shida (September 29, 2019)