AGENDA of the 3rd Meeting of the General Council

Claude T. Bissell Building, Room 705A
17 November, 2018 | 1pm

Attendance

Executive Committee
Jamie Duncan, Co-President
Emma Findlay-White, Co-President
Matthew Innes, VP Finance
Bronwyn Nisbet-Gray, VP Operations
Jason Cheung, VP Communications
Patty Facy, Executive VP

Academic Affairs
Hugh Samson, Upper Year
Gaurav Bamezai, First Year

Social Committee
Christina Bondi, Co-Chair - Regrets sent
Ciara O'Kelly, Co-Chair - Regrets sent

Tiffany Torma, First Year Social Rep

Professional Development
Ritchie Singh, Upper Year
Rebecca Jeong, First Year

MISC-MUSSA Liaison
Evelyn Feldman

Tech-Fund
Hussein Hashi
Rooney Lee, First Year

GSU

Nicholas Lindsay-Lewis

Faculty Council

Danielle Crecca
Susan Bond
Stephanie Anagnostou
Allen Kwan
Andrew Micak
Erin Ruth
Calvin Won
Rumman Ferdaus
Jason Batten-Carew
McKinsey Manes
Manda Vrkljan
Rida Idrees
Meagan Lau

Mental Health Working Group
Marta Cooper Burt
Robyn Forman

MRAC Representative
Akram Wahdan

Alumni Association Representative
Viya Chen

AGENDA

1. Call to Order

The meeting is called to order at [13:06]

2. Land Acknowledgement

3. Approval of Agenda

- there will be additions to the MHWG as needed

MOVED: Susan   SECONDED: Patty

Be it resolved that the agenda be approved as presented.

CARRIED/FAILED

4. Approval of Minutes:

MOTION

MOVED: Bronwyn   SECONDED: Erin

Be it resolved that the minutes of the last meeting be approved as presented.

CARRIED/FAILED

5. Discussion on Inforum (30 min.)

- **Dean Duff**: important to have people at the faculty council meeting to approve the new data science concentration
- BI is going ahead following an external review
- Dean Duff has create a Dean's advisory on the Iform. There is a student from each association on that body

- individuals on the committee must maintain confidentiality around the discussion; this can be seen as a lack of transparency but this is to keep information consistent
- what has happened: suggestion from the provost to have an external review. Advisory discussed it; library staff have been consulted to suggest names for the review committee. Provost office will determine the terms of the review ultimately. Hopefully the committee will include two senior academic librarians and a past iSchool Dean.
- When the review happens in late Feb/early March, the reviewers will meet with all stakeholders, including students. Report will follow the review.
- **Jamie:** Dean Duf spoke to the librarians, who have raised their own concerns. These concerns include: they were unhappy they were not invited to the committee, and were reviewed numerous times over the past few years.
- **Dean Duff:** when the provost asks for a review, it is followed up on as a result of the gravity of the request
- **Akram**: what is the outcome? The committee will make recommendations, look at governance structure, look at the relationship to UTL. Will examine services - the BI reviewers discussed the impact the BI would have on things like iSkills, the Tech Fund, etc. Inforum has an interesting relationship with the labs run by the iSchool (Semaphore, Maker Space) - the changes to the faculty structure could disrupt things further
- Q: why external review? Provost office's request. There are many ways to get input, but getting external advice is standard
- Q: potential reviewers and the student engagement lunch - how far in advance will it be advertised? As soon as the iSchool knows who will be coming, then the Administration will do the scheduling from the Dean's office. Could there be a month's forewarning? Hope so
- Q: **Susan**: external reviews often pressed for time - will the iSchool eb preparing data in advance? Yes, admin will point to inforum data, UTL data, BI data. There will not be a separate student study
- **Jamie**: could stakeholders submit reports? If people want to write reports, they can, but they will also be consulted
- **Emma**: relationship between advisory committee and external review? Advisory just gave their input
- **Allen Kwan**: data science - is it going forward as approved, or did consultations raise anything? Not really - it just got fleshed out more (e.g. what does "Human Centred" mean) and was given to the deans of other faculties to review for overlap with other subject areas. Also spoke to co-op supervisors for their input. Council minutes are available for review. UTM faculty would like to be consulted further.
- **Allen:** are electives still pending? Yes
- **Dean Duff:** There was permission given to hire 3 full time faculty members. Because it is Dean Duff's last year, she was asked to not fill these positions until the new dean is instated. Positions in machine learning, museum studies, and archives.

- First year that UXD is the largest concentration; from engineering, they were not prepared for the huge uptake in interest in data science. It is possible that the concentration could take off.
- **Robyn:** last year when proposal was made to dissolve the collection, during a FC meeting, a faculty member expressed that they felt the collection did not represent all concentrations, and that the collection could be improved. Librarians should be included? The head of the library was invited (Lari Langford and did not choose to attend. It is not a decision making body, only an advisory. It includes the associate dean research, phd director, undergrad director, faculty association, head of collections at UTL, and student association reps [will need to confirm all of these positions]
- **Robyn:** what kinds of recommendations could possibly come out of this review? Is it based on stats. or the nature of the concentrations? Will give review of the BI, ALA info, will meet with all of the groups including museum studies, PhD program. (There will be a new PhD concentration announced next week)
- lots of change in the program - a huge interest in stats now, compared to a few years ago.
- Robyn: three members on the external review committee? Possibly, it is not decided. Given that the faculty has grown so much, why not have a larger board. A Past iSchool dean should be able to speak to all of our concentrations.
- Writing support, for example: at grad level, is provided by SGS; at the undergrad level, by faculties. FIS must now provide writing support, as its own faculty - could this be a new, exciting service?
- Already, the collection was dispersed in 2015 - moved down from 50,000 volumes. We don't duplicate, unless it is a course reserve item.
    - Jamie: additions are broadly automated. Because Robarts is SS/humanities, students in UXD, ISD will be going to engineering or Bahen. There are criticisms for centralization, but it does make for better user experience
- Dean Duff; it is much easier to find things now versus a few years ago. Having variety can be great. Jamie: hartel has done research on
- Bronwyn: will students have access to materials provided to the external committee ahead of time? Yes
- Dean Duff: Was it discussed how some of the more technical documents would be integrated into the broader UTL system? There was a thought that a course reserves would be maintained.

6. Reports (10 min.)

MOTION

MOVED: SECONDED:

Be it resolved that the following be approved as presented:

1. Report of the Presidents
2. Report of the VP-Operations
3. Report of the VP-Communications
4. Report of the VP-Finance
5. Report of Social Committee
6. Report of Academic Affairs
7. Report of Professional Development
8. MHWG

MOTION

MOVED: Hugh   SECONDED: Hussein

<mark>CARRIED</mark>/FAILED

7.   Election Results (10 min.)

MOTION

MOVED: Susan   SECONDED: Rumman

Be it resolved that the MISC Fall 2018 election results be ratified as presented (appendix).

<mark>CARRIED</mark>/FAILED

8.   Position Appointments (15 min.)

MOTION

MOVED: SECONDED:

Be it resolved that the following members be appointed to their respective positions:

Firstname Lastname…………………………First Year Social Committee Rep: Tiffany Torma

Firstname Lastname……………………………………………GSU Rep Nicholas Lindsay-Lewis

Firstname Lastname………………Upper Year Tech Fund Rep Robyn Forman and Elena

9. 2018-2019 Operating Budget (10 min.)

MOTION

MOVED: Bronwyn   SECONDED: Jason

Be it resolved that the 2018-2019 MISC operating budget be approved as presented.

10. Other Business and Discussions (25 min.)

10.1 Diversity and Inclusion Committee

- Patty: currently sitting on the D&I committee addressing representation in the information faculty and profession
- how is D&I addressed in the curriculum?
- the committee is looking for students to join - feel free to reach out to Patty if you have questions
- Marta: focus groups could be more effective than a survey. There must first be a discussion established about the curriculum, to improve the effectiveness of the questions asked
- Hugh: how often will the committee meet, what is the structure? 4 meetings per year, no determined structure. Next meeting will be in January. Patty has the terms of reference and can be distributed (will be put into the meeting minutes)
- idea put forward in the committee meeting: to create RAships for research into D&I
- Jamie: Nadia was tasked by Wendy to strike this committee; perhaps it might be worthwhile to consider funding options?

10.2 Mission Statement

- See the working document for details on changes made throughout this meeting.
- Idea: try to get a draft approved by December
- idea: create a living document for students to comment upon
-

10.3 Other Business

- **Titles:** renaming 1st year VP to executive VP

- Marta - 1st year denotes what the position is at its core
- Jamie: Presidents' thinking was that Patty will be doing more in this role than just dealing with first year issues. Also, the position was previously called just VP.
- Jason and Robyn: calendar - a great way to centralize dates for events across the faculty
    - Jamie: for context - this was proposed to the Admin, and they said it was in progress via a sharepoint site. The MISC website calendar will work autonomously
- perhaps clean up the 5th floor calendar space?
- Next to MUSSA's physical calendar maybe put up a notice to help find the virtual calendar
- Use the space to create a physical representation of information on the website
    - Nicholas, Rida volunteered to work on the wall space (thank you!!)
- Hugh: take a photo at the next meeting
- Hussein: Tech Fund updates
    - recently had a meeting - replace some of the Surface Pro laptops (2) with keyboard and a pen
    - Blu-ray drive - also approved
- Nicholas: in terms of requesting items - such as scanners, radios, things that help data journalists. Can be requested via the MISC website
- Allen: what is happening with the Maker Space? semaphore doesn't want to put money into. There is a survey going around about it, But Dr. Ratto did not want to put time into this anymore. Could the inforum take control of it? Not sure. It depends on who owns the equipment.
    - ask about this at faculty council?
-

11. Adjournment

MOTION

MOVED: HUGH   SECONDED: SUSAN

Be it resolved that meeting be adjourned.

The meeting is adjourned at 15:01PM