

**June 18th, 2013, 6:00-7:00pm**  
7th Floor Student Lounge, Bissell Building  
140 St. George Street, Toronto, Ontario

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**Present:** Mari Vihuri, Ned Struthers, Percy Lo

**Regrets:** Periklis Andritsos

**Absent:** Jennie Fiddes, Desiree Fuller

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## Minutes

### 1. New Macbooks and Dells

- a. Percy brought one of each to show us, he's working on getting everything set up
- b. Faculty will be paying for the bags
- c. Went with memory upgrade as per Percy's last e-mail, excellent deal (no duty, no tax, cheap shipping) and very fast
- d. Almost ready to go into circulation! 6 new Dells, 6 new Macbook Pros, upgrades for the old ones -- Percy will let us know when these are ready, Mari will announce on social media
- e. Percy upgrading iMacs in Inforum up to 10.8
- f. No Adobe products for laptops because no license -- the free version is not compatible with the Macs

### 2. PHP/MySQL Workshop Recap

- a. Workshop attendance and feedback
- b. Feedback from student about establishing a communications policy
- c. Videos -- a bunch of them didn't record, we will not be posting these
- d. Streaming video in the future? Campus-wide video capture software

### 3. Plans for 2013-2014

- a. Workshops
  - i. Information Services workshop offerings (Kathleen S.)
  - ii. Establishing an annual workshop series
    1. Three workshops each year... HTML/CSS (investigate ???),

- Photoshop (iSI), Wild Card (iSI)
- iii. Develop a model contract, add it to by-laws
- b. Hardware & Software
  - i. Need a reliable camera/camcorder to film workshops
  - ii. Camera for filming events, lapel mic, web event
  - iii. Replacement cameras for reference
  - iv. Universal device chargers / charging station -- Percy look into this
- c. Projects
  - i. Update by-laws (required post-Referendum) -- talk to Octavio, google doc?
  - ii. Formalize Tech Fund strategic plan
  - iii. Creation of Tech Fund website (separate from MISC)
- d. Events
  - i. Tech Fund Ideas Party
  - ii. Transitioning Puppy Party to MISC Social - once a semester!! (end of each month)
- e. Other issues
  - i. Funding -- spreadsheet
  - ii. Raising money?? Corporate donations
- 4. **Summer**
  - a. Workshop for MMSt students (Jennie)
- 5. **Anything else?**

*Adjourned at 7:13pm*