

University of Toronto

Faculty of Information

Student Tech Fund Committee Meeting

December 12, 2011

Room 416, Inforum, Claude Bisell Building

Present: David Jorjani (consultant), Claudio Munoz, Emily Porta, Rebecca Michaels,
Jennie Fiddes, Stephanie Quail, and Ivan Sestak,

Recorder: Claudio Munoz

1) Approval of Agenda

Second: Emily

Approval: All

2) Reading and Approval of Minutes from November 7th meeting

Second: Emily

Approval: All

3) Business Arising from Minutes

Second: Emily

Approval: All

4) Finalization of RM 417 and Inforum Computer Proposal

a) Software finalization

-Adobe Design Premium: approved – to get quote for 25

-Final Cut: dropped

-Scanner: approved

-Visio Premium: approved

-iWorks: approved

Software: approved

b) Hardware finalization

-No all in one

-No wait for sales

-Check mouse

-Quiet keyboard

Hardware: approved

c) Purchasing and Installation timeline

Order:

-Software: couple of days (this week)

-Hardware: depends on schedule (Holydays)

Installation:

-First day back after holydays break, couple of days for deployment.

-Inforum first.

d) Additional matters

-Chairs: postponed. We agreed to look at it.

-iTea for promotion.

-Rooms @ the Inforum

-Soundproofing?

-Lighting?

-Museum software (database): decision depends on budget.

Second: Rebeca

Vote: All

Recommendation: Get final prices.

5) Workshops (Microsoft Academy, web development, Adobe, SaaS, and cloud computing workshops)

-ACM: 7 subscriptions to test the Learning Center.

-First iteration: HTML5, CSS3 and XML.

- MySQL (to check with Yuri)
- Meet with Ivan, David and Claudio
- Ask Caitlin to get alumni
- Microsoft Academy: Revised and ready to go
- 6) Computer labs and other building improvements
 - a) Room 224/225
 - New microphones: done.
 - Floor/Walls: not possible.
 - Two remaining problems:
 - Keyboards. Agreed to include them in the inforum's order.
 - Visibility: Get quotes for brackets.
 - b) Student feedback about building
 - c) Additional matters
 - Desk Report: Awkward ergonomics. Rejected.
 - To use rooms as late study rooms.
 - The glass door idea is OK for teachers. Agreed to get a quote and make a decision based on price.
- 7) Tech fund wiki
 - Done.
 - We start using it now
- 8) Room 328 – Student Study Space
 - a) Proposal from Space Committee and MISC/MSGSA to move equipment to a new location
 - There is no network.
 - Creepy and no light.
 - Very small
 - Recommendation to focus on the other matters.
 - b) Beautifying Room 328 to make it a more effective study room
 - c) Other Matters
 - Student lounge:
 - Maybe get a workstation (dell) and a Mac mini. (Ivan)
 - Get the smart board working
 - Stephanie to discuss with Amy
 - People from iSouth:
 - Rooms being renovated (7th floor).
- 8) Upcoming January Projects
 - a) Photo Contest
 - Ivan, to get the flashes for the Cameras.
 - Updated timeline from Stephanie
 - b) Anything else?
- 9) Purchasing plants for student lounge
 - a) 6 Proposed plants – (Snake's tongue plant, Peace lilly, Rubber plant, umbrella plant, Dracaena) – Suggestions came from this page (<http://www.gardeningknowhow.com/indoor/best-office-plants-good-plants-for-the-office-environment.htm>)
 - Ivan to check if we can buy them.
 - Approved to buy: look into the lighting and other issues.
- 9) Timeline for Semester 2 projects
 - a) Projects to be completed by end of Winter term
 - b) Projects to be completed over the summer and before Fall 2012 semester terms starts
- 10) New Business
- 11) Adjourn @ 6