



September 27, 2016, 12.10-13.00

Bissell Building, Inforum, BL626
140 St. George Street, Toronto, Ontario

Present: Danielle, Jake, Lari, Christoph, Jess Whyte

Regrets:

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Agenda

1. [Old Business](#)

1.1. Action Items Update

2. [New Business](#)

- 2.1. Orientation reflection (report from Jake)
- 2.2. [Studio 307 update \(report from Jess Whyte\)](#)
- 2.3. Vote: Request for technology acquisition
- 2.4. Update on iSkills workshops (report from Jake)
- 2.5. Tech Fund Bylaws
- 2.6. Review Yearly Activities Doc/strategize for new execs
- 2.7. Remaining Business



Unapproved Minutes

1. Old Business

1.1 Action Items Update i. Action Items

ID	WHO	WHAT	TIL WHEN
1	Danielle	Email Katherine regarding next steps on reporting for funding requests	Done
2	Danielle	Send new bylaws to MISC & MUSSA for approval	MISC - Done MUSSA - IPR (let Jess know when you hear back)

2. New Business

2.1. Orientation reflection (report from Jake)

JM: Went very well; new students very enthusiastic; spoke about Tech Fund; raffle generated a good amount of excitement; could have been better situated; maybe should have happened in 307 rather than outside; not a ton of interest in Tech Fund

- **For next year:** raffle smaller items, and make a stop for Tech Fund, perhaps in Studio 307, rather than present with the general clubs on the lawn

2.2. [Studio 307 update \(report from Jess Whyte\)](#)

- Money has been spent on original list; there is about ~\$500.00 remaining to be spent on more supplies for 307, namely:
 - sand paper for 3D print jobs (~\$5)
 - Littlebits kit (simple circuitry kits to help explain the concepts behind circuitry and programming electronics, also a popular tool in education and libraries), (~\$200-\$300)
 - Lego set! Folks wanted this, AND it works well with the Little bits to create movable components (\$60 - \$100)
<http://littlebits.cc/tips-tricks/tips-tricks-littlebits-lego>
 - scraper for the build plate (~\$5)
 - post-it notes (\$50), in original proposal
 - craft materials for physical prototyping workshop with Jon Remedios (~\$50)



- Since this is in the same spirit of the original request, the committee opted not to vote to approve these as changes and to instead consider them within the scope of the original request
- Approx 70 students came through the space for orientation
- Hosting several iSkills, ACM, & Arduino Club events already
- In terms of hiring, awaiting MISC/MUSSA approval; suggesting that the position be modified to a 170 hour position to drop the requested amount
- Wait on approval to get them involved to vote
- Because this hiring is being delayed, a 220 hour position wouldn't make sense - it should still likely drop
 - JW: Thoughts on whether to prioritize first-years?
 - LL: Makes sense for sustainability; still have to weigh second year applications as well; Inforum also hiring someone to manage loanables which they might be posting for, perhaps roles could be merged; looking for a way to have Tech Fund things maintained other than IT support; Tech Fund money would not pay for it, the Inforum would pay the difference
 - JW: Sounds good to me - not sure how it would work organizationally
 - LL: Raises the question of the mechanics of whether this person is a casual staff person or a work-study
 - JW: They are casual contract staff
 - LL: They would be basically in the same position but paid out of a different pot; may be a possible pool there to find someone for this role

2.3. Vote: Request for technology acquisition

Discussion: Voting w/o MMst representative

Request via Google Forms from Jaisie Sin, MI Student

Project Name: Technology Loans

Project Cost: \$1,366.00

Cost Breakdown:

- Apple Pencil — [\\$129.00](#)
- Wacom Intuos tablet (I would suggest the medium Intuos Pro) — [\\$499.00 at Best Buy](#)
- Oculus VR — [\\$599.00 at Oculus.com](#)
- Samsung Gear VR — [\\$139.00 at Best Buy](#)

Project Description: I would like to suggest additional items to be made available for technology loans at the iSchool, namely: [the Apple Pencil](#), [Wacom Intuos tablet](#), [the Oculus VR](#), [the Samsung Gear VR](#). The Apple Pencil would supplement the iPads that are already available for technology loans. Additionally, the Apple Pencil and the Wacom Intuos tablet would both serve as tools for iSchool students, in particular those interested in drawing and illustration for their projects. The Oculus VR and Samsung Gear VR would allow for the development of projects involving 3D virtual reality environments, such as video games.

- Request would need to be re-quoted through U-source



- Not sure whether Apple Pencil would be compatible without iPad Pro - may need to purchase them together
- Need to research Samsung & Oculus
- Alternatively could buy multiple Google Cardboard as a cheaper alternative where you slip your phone into it
- 307 workshop suggestion - build [cardboard](#) VR?
- Temporary Inforum space is meant to show emerging tech; Lari will research what kind of tech they will have available

2.4. Vote: Request for event funding

Request via Danielle Klein & Stephanie Pegg, ACM

Event Title: Brown Bag Lunch: Data Cleaning

Event Cost: \$50.00

Description: This is to add a fourth brown bag lunch to our series this term. We are having a data analytics workshop on October 11 and the facilitators, Stephanie and another iSchool student, think it would be best to separate the workshop into two sessions, with a second part on , to provide the most value to students. In the first session, students will learn to scrape the web to create a dataset; in the second, they will learn how to clean the data set they created in the first session. The event cost covers providing coffee and snacks for the event.

- BIRT Tech Fund provides \$50.00 to add a brown bag lunch event to ACM's fall term brown bag series. Motion passes.

2.5. Update on iSkills workshops (report from Jake)

- Resounding success; heard really good things
- A few were changed without adequate confirmation
- Seems to be excitement from first-year students
- **For next year:** there is interest in developing the iSkills workshops into workshops that develop familiarity with industry standard software e.g. Sketch, Photoshop/Illustrator, Omnigraffle - those might be ones where we may want to team up in future and develop a roster of "industry toolkit" iSkills

2.6. Tech Fund Bylaws

2.7. Review Yearly Activities Doc/strategize for new execs

- [Yearly Activities doc](#)

2.8. Remaining Business

Meeting adjourned at 1:00pm.

Next Meeting



To be determined by Doodle Poll if not enough members present

Action Items

ID	WHO	WHAT	TIL WHEN
1	Danielle	Send new bylaws to MUSSA for approval	October
2	Lari	Source cost of tech request on U-Source	October



Appendix

Appendix A

