

Minutes of the Masters of Information Student Council Meeting

Wednesday April 29th, 2009

Bissell Building 7th Floor Student Lounge

6:00-7:20pm

Present: Kim Stymest, Catherine Dunn, Amy Hoffmann, Jacqueline Whyte-Appleby, Amanda LeClerc, Patricia Ayala, Cathryn Ziefle, Stephanie Hughes-Nahern, Diana Lee, Tracy Manning and Margaret Lam.

Regrets: Courtney Fisher, Rachel Isaac-Menard, Erika Heeson, Stella Palikarova, Christina Kim.

Kim called the meeting to order at 6:00pm.

Motion was seconded and approved.

- Kim discussed the minutes from the previous meeting (March 20th, 2009). The minutes are missing and can't be found. Kim confirmed she emailed Rebecka (former Secretary) asking her regarding this matter.

Reports

a. President:

- i. Welcome and plans for the year: Kim expressed her excitement about this upcoming year and asked about the transition meetings for everyone. Several points were stressed:
 1. Accountability – Members attendance of the student council meetings was highly stressed.
 - Members of the MISC must report to their fellow co-chairs.
 - According to the constitution, if a member fails to comply with these requirements he/she can be removed from the council.
 2. Student Lounge. Kim attended a meeting with the Dean Seamus Ross – The priority this year is the issue around the student lounge. Dean suggests this space needs to be used more often; otherwise he might take it over.
 - Clarification about Museum Studies students accessing the lounge. Is the lounge for them as well?

- Suggestions about the space: TV, Dean said he opposed this, but suggested an alternative such as projector so it was both recreational and functional.
 - A possible calendar for the student lounge was discussed.
 - The floor opened to discussion about possible uses for the 7th floor lounge. The tech fund committee could take part in the renovation of this space. They have enough funds and can purchase furniture according to their by-laws.
 - Tech fund commented that the reason why it took so long to do things was because they don't have a credit card.
 - The formation of a committee to renovate and work on the student lounge was suggested. Motion suggest by Amanda, seconded by Amy. There were no oppositions so the motion was carried. A call for volunteers to be part of the committee was raised. The volunteers were the following:
 - Amy
 - Jackie
 - Catherine
 - Kim
 - Cathryn
 - If anyone else is interested Patricia indicated to email her to make sure the other members were aware.
- ii. BBQ: There is a BBQ that was purchased a while back and it is unused. Kim shared the desire to sell it. Members agreed it was a good idea
- iii. KMDI/FI Merge: Kim expressed this should not be an issue since so far it seems space will not be constrained at the Bissell Building.
- iv. New Courses Approved – INF 2126: History of Libraries & Librarianship. Professor Dilevko will teach this and although

there were problems originally, he tweaked the class to fit the criteria in order to pass. The class was approved.

- v. Review of Mission and Goals of the Faculty – Student input needed. Kim is part of a committee reviewing the Goals and Missions of the faculty and is looking for input from the students in order to make a greater impact.
- vi. Webmaster/Website update – There is no Webmaster as of yet. Kim has been doing some things to the website. It needs to be populated. Kim asked for pictures and bios for those who haven't submitted them yet.

b. Secretary

- i. Patricia expressed her excitement about serving as secretary, introduced herself for those at the meeting who didn't know who she was.
- ii. MISC Office hours – The possibility of holding office hours was brought up, for a variety of reasons, primarily to give students an established time to reach out to the student council in an orderly manner. Also for students to know where the MISC office is.
- iii. MISC presence in social events – Patricia expressed it is important for MISC members to be present to all official events put up by the MISC Social Committee and to show students solidarity.
- iv. Roll Call – the secretary in every meeting will take Roll call and every absence will be noted. Patricia reminded everyone that members must be present at 85% of the meetings. There is no RSVP for attending a meeting, they are mandatory.

c. Treasurer: Courtney was absent, so Kim presented for her.

i. Budget Proposals

- 1. Date due: TBA – more likely not until June. Amanda from PD Committee expressed concern over time constraints. Kim said there would at least be 1-1½ months to write the proposals to be turned to Courtney for her to approve the budget for each committee.
- 2. Email Courtney: missc.treasurer@gmail.com for more information and for her to send members previous proposals.

3. Expecting 200 incoming students

a. How to collect fees from part-time and returning students? Suggestions concerning this issue:

- Stickers to T-Card in order to show that fees have been paid, in order to avoid frustration/unfairness from those students who have paid fees which in turn pay for events such as the Job Fair.
- This is a way to use office hours, if students failed to pay at the beginning of the year, they can come and pay during MISC office hours.

b. Incentives? Draws, merchandise, coupons, etc. To this Totes with the FI logo were suggested, instead of regular U of T totes.

4. Kim reinstated that for any questions or concerns to see the above email.

4. Reports by Committees:

a. Social Committee: Catherine and Cathryn expressed their desire to have more varied events, such as sports and happenings in the city. There were concerns about the attendance to the welcome BBQ due to paying a fee to attend. It was agreed that Museum Studies students and second years would be charged, since the BBQ is for the incoming students. A call for volunteers was made in order to help out during the BBQ. Possible breakfast during orientation to mitigate risks of inclement weather and scheduling as new students will be coming in a different time.

This year there is no orientation week, just an orientation day since classes will start on the Wednesday and not a week after Labor Day. Catherine called regarding the reservation of the space where the BBQ will be held. She is awaiting a response.

b. Student Tech Fun: Jackie arranged meetings with the Dean and the previous co-chairs. She attended both meetings and the other co-chair did not.

The possibility of spending money on more enhancing tutorials, like the ones already offered, was discussed. The tech fund has a lot of money that needs to be spent. Surveys were suggested to get input as how to spend the money. They are developing a 5-year plan, but she stressed that students need to express their needs and she wants to work on building that relationship.

c. Professional Development: Amanda suggested that the Job Panel be cancelled this year since most students don't have summer jobs due to the economy. She doesn't want to discourage incoming students with this.

She requested to have her access to the MIST and MISC mailing list checked. Secretary will report on this. Amanda also commented on the need for some kind of liaison office on staff, since after the meeting with the dean the issue came up. Students have been under informed on important changes to the faculty.

It has been an awkward transition year and the students were not taken into consideration on the implemented changes. There is a need to address the streams issue. MISC should reach out and address this.

d. Merchandise Committee – Absent

e. Academic Affairs Committee – Absent

5. Reports by Representatives

a. Alumni Association: No contact yet, no transition meeting

b. Programs: Nothing to report. No meetings, most of them cancelled due to lack of business.

c. Admissions: Issues with new courses. Must communicate transition better.

d. Information Services: nothing to report.

e. GSU: Last meeting April 30th, 2009. Report on the final meeting on next MISC meeting.

f. Standing: Nothing to report. Brief explanation of what the committee oversees, since nobody knew exactly what it did. It pertains to Marks/Degrees. No transition meeting yet.

g. Life and Times Committee: no transition yet. Meeting in the future sometime in August. Hopefully this meeting will take place sooner than that.

After the reports, Amanda suggested that as part of the accountability movement there should be a list of deliverables from each member noted on each meeting and expected on the following meeting. Patricia agreed and added that roll call should be strict. Amanda made a motion to approve deliverables Patricia seconded the motion. No opposition, so the motion passed.

Finally, Kim said that Fridays seem to work best for MISC meetings, but was open to comments and would work on a schedule for the entire year.

Meeting was adjourned at 7:20pm.

Next meeting: TBA