

University of Toronto – Faculty of Information
Master of Information Student Council
January 12th, 2012; 5:00-6:30 pm
Student Lounge, 7th Floor, Claude Bissell Building

Minutes

Present: Victoria, Jessica, Sara, Val, Koren, Stephanie, Coralee, Melissa, Katie, Lindsay, Amy, Brooke, Jen, David, Shawna, Ross, Emily, Martin, Adam, Fatima, Laura, Pam, Heather
Official Regrets: Jaclyn Derlatka, Simren Singh, Andrew Zanier, Adam Fox
Absent: Claudio Munoz, Sarah-Anne de Groot, Sanjin Kuduzovich

The meeting was called to order at 5.04 pm with quorum established.

1. Approval of Agenda – Carried
 - i. Sara Allain requested adding an item to Treasurer’s report
 - ii. Jessica requests adding an item to GSU
 - iii. Victoria requests to add item to President’s report.
2. Reading and Approval of the Minutes December 15th - Carried
3. Business Arising from the Minutes - None
4. Executive Committee reports:
 - a. President (Victoria)
 - i. Fundraising and Awareness Campaign Update – We have raised approximately \$250 so far. Wayne’s sister Alice will be dropping off a couple of extra prizes tomorrow. Victoria suggests that the MISC might consider making a donation.
Victoria proposes that the MISC match funds raised by the campaign up to \$500. Seconded: Val.
Vote: Unanimous – Carried.
 - ii. Executive Budget Update – Victoria reexamined the executive budget based on the information that someone gave her last year. The executive budget is in good shape and will be fine. Victoria has recorded her activities so that the person next year will know what to expect. If the executive budget ends up having a lot of money in, for example, February, Victoria suggests bringing in a speaker so that the students get full value from their student fees. If anyone comes across a good speaker that could be useful for the entire student body, then keep this in mind to bring up at the next meeting.
 - iii. Logo Designs – Victoria presented a few possibilities for logos that came from Amy’s friend. Ross asked why the logos are in black and white, but we could add colour if necessary. Victoria asked for opinions about the logos, and the first of the three was the least liked. The second was the most. Shawna pointed out that the spacing on the underlining seemed off on two of the graphics. Some discussion was presented about whether or not we should underline “of Information”, just “of”, or just “information”. Amy suggested that we suggest specific changes to her friend in order to make his job easier.
 - iv. MISC History Idea – Victoria suggested making an “About” or “History” page on the MISC website. In order to do this, we would ask the Alumni

Association for some background. Victoria asked for suggestions regarding the MISC page, and Shawna suggested including “significant accomplishments” in the MISC page to better represent to students where their money goes.

- v. Lounge – Plants have arrived in the lounge. Stephanie will put a watering can in the lounge and Victoria will update the signage. Please water the plants when it is your turn to clean the student lounge.
 - b. Vice President (Jessica) – No Report
 - c. Treasurer (Sara)
 - i. Update – Every committee is still under budget. One student-sponsored initiative – Book Club led by Ross Newton – is asking for \$100 to serve refreshments and/or snacks.
MOTION to provide book club with \$100.
Seconded: Val.
Vote: Unanimous – Carried.
 - d. Secretary (Shawna) – No Report
 - e. Webmaster (Martin) – No Report
5. Reports by Committees:
- a. Professional Development (Heather and Pam)
 - i. Employer Showcase Update for Volunteers – Employer showcase is tomorrow. Heather passed around the schedule for volunteers at the employer showcase and thanks everyone for helping out. Heather asks the first shift to be in the Inforum at 11.20 instead of 11.30. We have student lists for MI and MMST students. Those are the only students who will be allowed in. We will cross names off as students check in.
 - b. Social Committee (Koren and Lindsay G.)
 - i. Upcoming – Social activities for January include pub night after the iTea next week. The iTea will likely be at the Fox and Fiddle because it is close. Craft afternoon is planned for the 24th at 4 pm.
 - c. Academic Affairs (Melissa)
 - i. Update – Melissa has end of term reports for everyone except for one person for one of the sections for 1003.
 - ii. Meeting with the Dean and Associate Dean Academic (Heather MacNeil)

Melissa and Victoria met with Seamus regarding the Public Library Services to Diverse Committees regarding class dissatisfaction. Seamus was very grateful and expressed a desire to hear feedback from students. They also talked about the core courses, and Victoria presented an idea that they compress the core courses into 12 weeks – 4 weeks 1001, 4 weeks 1002, 4 weeks of 1003. We are welcome to write to Siobhan Stevenson with our input – focusing on how to change the course for the positive, and not focusing on complaints. The faculty are aware of complaints about the core courses and want to find a way to make it better.
 - d. Merchandise Committee (Coralee)
 - i. Update – Sales for December were \$31, sales to date are over \$1,000. Coralee will be selling on Wednesdays from 12-1 pm and again at the iTeas. Merchandise Committee is under budget, so they will be repurchasing some items such as mugs. PD suggested getting a tablecloth with our name on it to sell at events. Student conference were discussing

purchasing items for giveaways. They were also talking about selling items at the conference. Coralee will be asking for volunteers for this and other things in the future.

6. Reports by Representatives

- a. Faculty Council (Victoria, Jessica, Katie, Adam, Jaclyn, Amy, Sarah-Anne, Fatima, David, Sanjin, Andrew, and Shawna) – Next faculty council meeting is Friday, January 27th 9-11am
- b. Programs Committee Representative (Sanjin) – No Report
- c. Student Tech Fund Committee (Stephanie, Claudio, and Emily)
 - i. Update – Computers have been purchased and will be installed as soon as can be organized. An iTea will be held and a representative from FreeGeek will be present to talk about how we are donating the old computers.
 - ii. Photo contest will be operating towards the end of January.
 - iii. Victoria heard from an archives student who would like a workshop in digital preservation which is already offered through the iSchool Institute, and thought it might be possible for the Tech Fund to discuss it at the next meeting.
- d. Graduate Student Union (Jen, Brooke, and Jessica)

Jessica has been trying to correspond with the Environment and/or Civics committee because they have been working advocating for the TPL, and is wondering if there is anyone here who would like to advocate for TPL. Lindsay and Coralee had been talking about getting TPL more involved with this faculty.

- e. Life & Times Committee (Laura)
 - i. Recent Meeting – Life & Times committee met recently. All iTeas are filled for the remainder of the semester, so the committee can't take any more requests. There are also four colloquia in the works for Winter 2012, but there is no more information available online. Kathleen Scheaffer just created an accessibility checklist that will be on the website soon, so any future events will be able to refer to the checklist in order to make sure they are accessible.
- f. MISC-MSGSA Liaison (Amy)
 - i. Repatriation/Space Committee Update – There have been a few meetings in which everyone threw ideas around, and BCS came up with a more formal plan which is still not perfect. Presidents of MISC and MSGSA have seen it and given feedback, but the plan can't be shared broadly at this point. There will be more hub spaces, and there will be renovations done to the Inforum. PhD students want to reclaim a lot of space next door, but it looks like MISC is getting a lot more study space and quiet study space, which is what we asked for. We have also talked about the alarm in the stairwell on the fifth floor, because right now you cannot exit the fifth floor using the stairs – or, that clear signage be added if students are now allowed to move through previously alarmed doors or not allowed to move through newly alarmed doors (as alarms going off during class on the 5th floor is extremely disruptive). Jessica would like to know if there has been any follow up to her suggestion that we make sustainability

changes, e.g. lighting. Amy has not followed with that, but will do so. Victoria suggests that we watch the PhD students' progress and then act after we assess their progress. David has also reached out to the PhD Tech Fund reps.

- g. Committee on Standing (Simren) – No Report
 - h. Alumni Association Committee (Valerie)
 - i. Update – Alumni Association has a reception during the OLA SuperConference. Must RSVP to Kathleen O'Brien before January 31, and reception is on February 2. \$10 at the door; there are appetizers and 1 free drink included. It's at Baton Rouge, 2 February, from 6p-8p.
 - ii. Mike McCaffrey was told that he will no longer be employed by the Faculty at the end of this year (we are not sure if this is the fiscal year or school year). He is not a research professor, so his evaluation system is different from what tenure track professors. Mike found out on December 23, and has contacted a lawyer. Generally, when one is coming up for review for tenure, it is understood that one is supposed to have a year's notice and be paired with a mentor. Mike received three weeks' notice, had no mentor, and was teaching summer courses at the time. As far as the alumni association knows, there is no one planned to replace Mike as an instructor for GovDocs, Data Lib, etc. Discussion was held about this news: Comments were voiced by Emily, Shawna, and Victoria addressing his popularity with students and the very important contribution he makes to the faculty, both in his subject areas of expertise and the practical material that he addresses. Stephanie also thinks he has really innovative ideas about the way things are taught, and specifically cited his ideas about pairing students up with undergraduate courses to create LibGuides and provide general reference. Jessica is curious about whether or not trying to force him into a sessional position would be a financial decision. Right now, Mike doesn't want any action taken, but many students are prepared to offer him their support.
 - iii. Victoria asked Val if she knew how the Alumni Association was funded as students are not required to pay dues but are automatically members, and the Association clearly has money to put on events for students. It was confirmed that members of the Faculty's administration attend meetings, such as Kathleen O'Brien, Robin Kesler, and on occasion, Dean Seamus Ross.
 - i. Admissions Committee (Lindsay T.) – No Report
 - i. It was confirmed by Victoria with Lindsay that Lindsay would no longer be able to attend and contribute to the Admissions Committee meetings as they are now reviewing the applications and personal information.
 - j. Information Services Committee (Ross and Sara) – No Report
7. New Business – Martin would like to lodge a complaint regarding the workshop timetable, because when multiple workshops are offered on a topic they are offered at the same time the following week, meaning that students who have classes during that time can't attend. Victoria asked Laura Chadwick if she could mention this scheduling issue with Kathleen Schaeffer, chair of the Life and Times Committee, so that in the future

workshops that are offered more than once are scheduled at a different time/day in an attempt to accommodate more students' schedules.

8. Adjourn – Motion to adjourn

Seconded: Martin

Vote: Unanimous – Carried at 6.14 pm.