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Minutes: December 3, 2004
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Administration
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****Present:**** Nick Wesson, Tina Bauer, Stanislav Orlov, Sapna Mahboobani, William Denton, Frank J. McMahon, Edward White, Passant Elalfy.

****Absent:**** Farah Ledford, Shelley Respondek, Ahmed Nizami, William O'Higgins, Marjan Farahbaksh, Victoria Goodfellow, Dr. Paulette Rothbauer, Igor Bilykh.

Meeting called to order by Edward White at 6:05pm.

Motion to accept minutes of previous meetings suspended till January meeting, pending completion of outstanding changes; Moved by E. White, seconded by P. Elalfy. Passed unanimously.

FISSC Executive Reports
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President (Edward White)

- No-scent policy at FIS: Not official policy, but can send out announcements requesting students are considerate of others.
- Faculty Search Committee: Publication of faculty search notice, timelines discussed, probable sources of candidates.

Vice President (Passant Elalfy)

- Digital camera: Overuse by the Ph.D students is causing concern and conflict; will discuss with Ph.D rep, and institute new rules over use.

Treasurer (Marjan Farabaksh)

- Absent.

Secretary (Victoria Goodfellow)

- Absent.

Other Reports

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Academic Affairs Committee (Nick Wesson)

- Dealt with one complaint from a class rep.
- New instruction sheet for class evaluations.

Alumni Association (Susan Lai)

- Job Shadowing in February.

Doctoral Liason (Igor Bilykh)

- Absent.

Faculty Council (Nick Wesson, Tina Bauer, Stanislav Orlov, Sapna Mahboobani, Ahmed Nizami, William Denton, William O'Higgins, Frank J. McMahon)

- Meeting of Faculty Council on the 7th of December:
- Professional Development: position of Assistant Dean.
- Course timetables and registration.

Faculty Liason (Dr. Paulette Rothbauer)

- Absent.

Graduate Student Union Reps (Farah Ledford, Frank J. McMahon)

- Not enough students on presidential search committee.

Inforum and Tech Committee (Stanislav Orlov)

- No report.

Life & Times Committee (Frank J. McMahon)

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- Nothing of significant concern.

Master's Committee (Nick Wesson)

- No report.

Professional Development Committee (Shelley Respondek)

- Absent.
- PD Committee and ASIS&T will be hosting the Dean's tea on Wed. Dec. 8.
- Resume clinic is set for Friday Feb. 11, 2005. Critiquers will be coming in all day, and so far we have enough professionals to have 100 student resumes critiqued! More details to follow.

Publicity Committee (Kelli Cornforth)

- Merchandise sales: revenue to date \$1529.50. Merchandise budget for 2004-2005 year has been spent except for \$41.50.
- Thanks to Kelly Dermody, Amy Fenton, and Jacqueline Lee for their work on the Publicity Committee.

Social Committee (Martha Tuff)

- Discussion of various events, particularly Christmas party, dates and times.
- Follow-up on gift certificate for Denyse Rodrigues.
- Discussion of Hart House excursion in spring.

Tech Fund Committee

1. Wireless:

- First (basement) floor has been quoted at \$2,301.18 and work will begin shortly.
- Third floor quoted at \$1,975.18; will be postponed until the opening of the usability lab to see whether the signal will be strong enough for the rest of the floor. Third floor currently has weak wireless signal bleeding in from the second floor.

2. Colour Printer:

- Has been purchased and should be installed by the end of next week.

3. Web Cams:

- Two web cams are on backorder. One will be installed on an appropriate PC in one of the labs. The other will be available for laptop use.

4. Student Web Server:

- Agreement has been reached to instal RedHat Linux on the server purchased with last year's tech fund.
- The formation of a student Linux users group is required for giving direction for the server's implementation and future status as well as leading the phased/incremental implementation of service on the server. (Suggested name is FLUG, the FIS Linux Users Group.) A call will be put out for interested students to join.
- For communication simplification purposes, Ab Gehani will communicate with the group through the group leader.
- Server is to be ready by start of winter 2005 semester.

5. Other issues:

- Inforum is in support of workshops for the services that the Linux server will offer.
- Possibility of a Tech Fund Tea was discussed. This should happen sometime in January.
- Possibility of putting showers into the basement bathrooms using the Tech Fund was discussed. Issue will be further investigated for next meeting.
- Digital camera policy is not being enforced. We will have to establish clear guidelines for loaning of camera and ensure that it is enforced. Suggestions made to decrease the length of time from four to two days for the loans, and to provide time between cosecutive loans by the same user.

6. Other issues not discussed in meeting:

- The Inforum Display case will be decorated by Emal in order to lobby for a 'yes' vote in the upcoming Tech Fund referendum.

Issue has been discussed with Joe Cox, but the exact date has not been set yet.

- Investigation is required into a tool that can be used for collaboration purposes. Students have complained about BSCW's lack of functionality and user friendliness.

Web Committee (Charles Dunham)

- Minutes now up to date, pending corrections.
- Contact info for council members has been updated.

Unfinished Business

Previous Minutes:

- To be ready for our approval at the next meeting.

Ad Hoc Constitution Committee:

- Requires membership and input from the student body.
- Will probably amend and convert an existing constitution rather than create a new one.

Ad Hoc Procedures Committee:

- Requires membership.
- Probable meeting in January.

New Business

Faculty Search Committee representative:

- No objections to Edward as FSC representative.

Reflexive Digital Office Committee representative:

- Motion to appoint Stanislav Orlov as representative. Moved by E. White, seconded by T. Bauer. Passed, 12 in favour, 1 abstaining

Recycled Readings Repository in the Inforum:

- Passant volunteers to be the student responsible for the RRR. No objections.

Printed copies of lecture slides:

- Heated discussion. Motion to provide all students with paper copies of lecture slides; students who do not wish for such may opt

out. Moved by P. Elalfy, seconded by E. White. Passed, 12 in favour, 1 against.

Announcements

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- Next meeting: January 28th, 6 pm, 728.

The meeting was adjourned at 7:40 p.m.

No changes. Passed by motion (January 28th, 2005)