

Approved



Master of Information Student Council

University of Toronto, Faculty of Information

misc.ischool.utoronto.ca | misc.ischool@utoronto.ca

Claude T. Bissell Building, Room 705A

19 April, 2016 17:00

MISC Governing Council Meeting Minutes

Attendance: Christopher Hogendoorn, Eden Rusnell, Chelsea Misquith, Jake Miller, Sari Gutman, Shevaun Ruby, Teodora Naydenova, Curtis Frederick, Mia Clarkson, Lillian Rigling, Karen Lees, Julia King, Emily Deere, Stephanie Abba, Dawn Walker, Bertha Chan, Danielle Klein, Caeleigh Moffat

Regrets: Rotem Diamant, David Mason, Sophia Kesik, Nicole Kuiper, Duncan Broom

1. **BIRT the agenda for 19 April 2016 be adopted**
 - Moved by Mia, seconded by Julia, carries
2. **BIRT the minutes from 28 March 2016 be adopted**
 - Moved by Lillian, seconded by Chelsea, carries
3. **Reports from members of the Executive Committee**
 - **President**
 - “Byeschool” was great in many ways
 - Therapy Dogs Update from Keltie: The dogs were already booked until May when trying to schedule. Consider this next year and plan earlier!
 - **Secretary**
 - This election had the highest voter turnout ever!
 - Election Results Ratification: Be it resolved that the MISC election results be ratified

Approved

- Moved by Karen, seconded by Julia, carries (Lillian abstains)

4. Reports from representatives to external committees and organizations

○ Information Services Committee

- No committee meetings were held after January 28th 2016. (The scheduled February 25th meeting was cancelled due to lack of quorum; the scheduled March 10th meeting was cancelled due to a faculty retreat that day. Neither was rescheduled.)
- At the March 30th 2016 meeting of Faculty Council, the Information Services Committee (ISC) was dissolved. The MISC Constitution requires amending since ISC reps no longer have a committee to serve on.
- Constitutional Amendment
https://docs.google.com/document/d/1ZfQcoQ7UdABN3uDF_TNBpHL-Un1HuI4Hiq-TnDVod8/edit
 - Summary:
 - Striking ISC from the Constitution
 - Any residual Inforum student input moved to Tech Fund
 - Dawn - Tech Fund already being given a closer relationship with Inforum staff re tech loans, so this works well
 - Lillian - the amendment seems out of place because it's so detailed. Detail should be operational and instead belongs in documents like exit reports and procedures.
 - Chris - the hypothetical statement about whether an advisory committee is formed, is also a problem
 - General agreement that there needs to be a separate document with position descriptions
 - Amendment by Eden striking "if formed" through next clause be struck. Stephanie and Dawn accept friendly amendment.
 - Moved by Stephanie, seconded by Dawn, carries (2 abstentions)

○ Tech Fund

- Meeting Report
https://docs.google.com/document/d/1yPVaH7RORPr24W_fpqo_GCg7YrOzQZv93UKWPwaH_No/edit
 - Ivan the new advisor (temporarily until December 2016)
 - Voted to approve gift card use and Libguide renewal

Approved

- Annual Report
<https://docs.google.com/document/d/1l8GVnaGQzdnBUCzmubx9qAbmTgYCnMywh55jv7n4iE/edit>
- Tech Fund Representation over the summer
 - Tech fund has one incoming MI Rep and NO incoming MUSSA reps, so including the outgoing first year reps there will be three in total, but this is still a workload issue.
 - Danielle requests help from a volunteer, from MISC, or in general, presumed to be non-voting Tech Fund representative
 - Tristan - perhaps send an email to all of Council for more reach
 - Perhaps we appoint them as a temporary voting member so they can be more useful.
 - Jake volunteers: Be it resolved that MISC appoint Jake Miller as the temporary Tech Fund rep until ratification of fall elections
 - carries
 - Julia notes that Dawn won a Cressy leadership award for participation on Tech Fund *clapping*

5. Reports from members of the Executive Committee

- **Vice President**
 - MISC Hoodies - 19 hoodies were sold, delivery was delayed but they are here now and being picked up by their new owners.
- **Treasurer**
 - Transition with incoming treasurer Tristan will extend over the summer.
 - Please submit outstanding financial business from this fiscal year sooner rather than later for reimbursement.
 - Announcement for new members: Julia will run a fiscal responsibility workshop, mandatory for all new members. There will be a Doodle shortly for availability.
- **Webmaster**
 - Meeting with Duncan for transition this week. Transition will be rolling remotely through the summer. They will tag team updating the website over the summer.
 - If new members have not submitted the Intake Form, please do so ASAP.
 - Re: IT this year: have been in touch with Ivan and they are involved with various web support with the faculty but Alex Devorniak is back at the ischool and will be the primary support contact for the site moving forward.

Approved

6. Reports from the chairs of standing committees

○ Academic Affairs

- There was no pizza for the class reps :(
- Will work on transition with Stephanie. Not much happening with role currently because it is in transition.
- Thank you for your patience with the changes in the program and constitutional amendments.
- What should we do with old class rep reports? They are not useful, and contain sensitive information, and Lillian will not be going through them to remove this information. They need to be treated as one batch
- Previous Academic Affairs chairs sent them out when requested. They needed to be edited extensively before release.
- Curtis suggests maybe Stephanie can make a sanitized summary.
- There will be no penalty to destroying them. Perhaps future councils would like to know patterns that suggest which profs have problems associated with them.
- Recommends if keeping the reports, access needs to be much stricter.
- Eden suggests statement to discontinue allowing people access to them because the class rep program has been discontinued and everything it entails. Or remove them from the Drive.
- Lillian concerned that council is so large.
- Can the new webmaster and new AA chair take these considerations and make decisions later with the first year representative.

○ Social

- ByeSchool end of term event
 - Many attendees seemed to have a good time. It ended up under-budget, and people were well fed. Overall it was a success.
 - But an incident occurred that needs attention: an undetermined group stole alcohol from an open room, assumed it was a storeroom, but it was a band's pre-show room and their personal alcohol.
 - The Gladstone is covering everything and replacing alcohol for the band, and MISC is not fiscally or legally responsible for the thefts.
 - But Gladstone does not want MISC to come back for future events.
 - If there is further information, Lillian would be willing to contact the Gladstone to demonstrate it is an isolated event and repair MISC's relationship with them.
 - The band was blaming the hotel, and this is the problem for the hotel not the money required.
 - Please don't minimize the seriousness of the situation.

Approved

- Curtis comments there was no dedicated coat-check, and coats got mixed up, so please be aware of this next year and consider it.
 - Lillian and Emily tried to get a coat rack after the oversight
 - **Professional Development**
 - PD had a fabulous year, Julia thanks Council for their support and also Shevaun for being fabulous.
 - **Merchandise**
 - No report
7. **Reports from representatives to external committees and organizations**
- **Alumni Association**
 - No recent meetings, and incoming representative Curtis will attend their final meeting tomorrow
 - A brief summary of the year: They will be undergoing structural changes with budget cuts, and there will potentially be changes to awards or events next year.
 - Ongoing concern is involvement beyond LIS.
 - They want to be updated on the Inforum and rely on us for that
 - How to join? Come to the meetings (Wednesdays at 6:15 - you can be a general member or join committees). We'll all be on the listserv already.
 - Spring reunion coming soon, and graduates are welcome.
 - **MISC/MUSSA Liaison**
 - No report
 - **Admissions Committee**
 - No report
 - **Graduate Students' Union**
 - Voted and passed a motion for 1.1% increase for CFS levy at provincial and federal levels because still legally obligated to do that.
 - Results for elections ratified, but not for the Internal Commissioner position, because she got disqualified and wants to appeal it. They still need to make an appeals board.
 - The Anthropology Students Union passed a motion for a full confidential report for the Anthropology student in a lawsuit with the GSU. Both lawsuits are still happening.

Approved

- **Life & Times Committee**
 - No report
 - **Programs Committee**
 - (from Curtis)
 - Renaming the KMD concentration to UXD.
 - ISD has executive option to be taken in 6 terms.
 - Part time students now allowed to do 3 credits
 - Tristan - does the tuition change? A: It's the exact same (cost for degree)
 - **Committee on Standing**
 - Report
https://docs.google.com/document/d/1xIYwftEozJnHqgGqairjHnxH-XSiTYiMDdCJ9sK_Xx4/edit
 - Summary: Created a subcommittee to oversee phd students, little relevance to MI students.
 - **Faculty Council**
 - Faculty will be hiring two new faculty members, we only know one is for data analytics.
 - ALA accreditation process is underway. Lynne Howarth leading the committee, and extra work is to be done by the Dean's office.
 - Considering developing an undergraduate program on St. George campus.
 - Gender neutral washrooms are moving ahead on floors 3 and 6.
 - Then hoping to convert to accessible - thinking of the fourth floor.
 - The changes from Programs Committee were passed
 - ISC was dissolved.
 - Isidora reported the Co-op is a success as everyone but one student had a job lined up.
 - Now KMD but not part time students can do a Co-op.
 - Faculty council was incredibly happy with MISC this year, what we were doing and how we were represented.
 - Chelsea asks about timelines for accreditation. A: It needs to be submitted next year.
- 8. Selection of Working Group Chairs**
- Are there any volunteers for chairs of the Part Time Students Working Group, Mental Health Working Group, Survey Working Group?
 - Tristan wants to talk about the survey, and consider letting it die
 - Has it ever been useful?

Approved

- Over the summer the Executives looked at the report and it helped determine people want more professional development events. Julia based a lot of her activities on the surveys.
- Lillian reminds that after the meeting with Barb the ideas was to narrow the scope. Did this help at all?.
- There are relatively useless results but leave them for a way for students to yell so it doesn't come up on course evaluations, or keep the course evaluations less abusive
- If it's a place to just be mad it can be useful in general if not to MISC
- Chris suggests no concensus is a result
- Dawn thinks Tech Fund might find it helpful
- Tristan volunteers to chair again. An annual survey might not be as useful but perhaps more targeted surveys will produce results we can forward to faculty as well.
- Tristan will analyse the report then take on any more changes in September.
- Chelsea volunteers as co-chair of Part Time Student Working Group, and hopes there will be a new part-time council person in the Fall
- Sari volunteers as co-chair of the Mental Health Working Group.

9. Other business

- Thank you all around

10. BIRT the meeting be adjourned

- Moved by Chelsea, seconded by Julia, carries